

East 15 Acting School

Auditions – Terms & Conditions



This document should be read in conjunction with the [Undergraduate and Graduate Admissions Policy](#) documents which are published on the University of Essex website.

Audition terms & conditions

1. Audition fees

Applicants are required to pay a flat rate audition fee of £55. This must be paid on submission of an application – if the fee has not been paid, the applicant cannot be considered.

Overseas applicants submitting audition materials for consideration via the internet are required to pay this fee, however, **applicants auditioning at scheduled audition events outside the UK are not required to pay an audition fee.**

2. Courses exempt from audition fees (as there are no auditions) are as follows:-

BA Stage & Production Management
BA Creative Producing (Theatre and Short Film)
MA/MFA Theatre Directing

3. Allocating an audition

Audition dates are allocated according to availability. Applicants are thereby expected to attend their allocated audition on the date and time indicated in correspondence.

East 15 will do their utmost to avoid allocating dates for audition which have been indicated by the applicant to be problematic, but cannot guarantee that this will always be possible.

All audition day dates are published on our website.

4. Attendance at audition

Attendance at audition is a requirement and no offer can be made in lieu of attendance in person.

If an applicant informs East 15 in advance that they are unable to attend an allocated UK audition or is unable to attend on the day, a second opportunity to audition will be arranged if possible. If an applicant fails to attend their second allocated audition without informing East 15 in advance, their application will be unsuccessful. If reasonable notice of absence is given or there are clear reasons why it has not been possible to attend the audition, it may be possible to arrange an alternative second audition date (this will be administrated according to availability and at the discretion of East 15 Acting School).

It is not possible to arrange additional opportunities for applicants auditioning outside of the UK. Therefore, if an applicant is absent from a scheduled overseas audition, it will not be possible to arrange a second opportunity to audition (unless electronic audition materials are provided, e.g. YouTube, Vimeo or an alternative digital platform and the £55 audition fee is paid).

5. Refunds

Audition fees are non-refundable. For avoidance of doubt, audition fees will not be refunded where applicants are unable to attend audition on medical grounds, as a result of bereavement, due to travel delays and/or any other delaying or exceptional circumstances. Applicants should refer to section 4 (Attendance at audition), for further guidance.

A refund would only be considered if it can be proven beyond reasonable doubt that failure to attend an audition is the direct result of an error or omission on the part of East 15 Acting School.

6. Audition feedback for those auditioning in the UK

Applicants are expected to be fully conversant with audition requirements that apply to them and have prepared accordingly.

Applicants attending an audition in person may receive direction from those leading the audition. Please note that, through this direction, we are offering feedback on the work that is presented. We do not provide written feedback or further verbal feedback after the audition has taken place. Although you will see staff take notes during your audition, this is simply a means to record the audition process and is not available to applicants.

Each applicant will receive a brief, standardised response via email following their audition. This response will indicate the outcome of auditions. Audition outcomes will be communicated as 'provisional offer', 'recommendation to wait list' or 'unsuccessful'. Where the outcome is 'provisional offer', further correspondence will follow and, subject to checks conducted by the University of Essex Admissions Offices, a formal conditional offer will be issued. Please refer to the [Admissions Process – Terms and Conditions](#) for full details.

No detailed written or verbal feedback can be offered and all decisions are final.

7. Audition feedback for those auditioning online or through submission of digital material

Where applicants provide audition material electronically (as pre-recorded material), due to resourcing constraints, it is not possible to provide detailed feedback.

Each applicant will receive a brief, standardised response via email following their audition. This response will indicate the outcome of auditions. Audition outcomes will be communicated as 'provisional offer', 'recommendation to wait list' or 'unsuccessful'. Where the outcome is 'provisional offer', further correspondence will follow and, subject to checks conducted by the University of Essex Admissions Offices, a formal conditional offer will be issued. Please refer to the [Admissions Process – Terms and Conditions](#) for full details.

No detailed written or verbal feedback can be offered and all decisions are final.

8. Timescale

Following application and payment of the audition fee, applicants will be allocated to an audition day (dates of which are published on our admissions pages online).

We aim to provide audition outcomes within two weeks of audition (although, outcomes are often communicated far more quickly). At busy times it may take us longer to communicate outcomes, however, this is rare and we would ask applicants to contact us if they have any concerns.

9. Commitment to improvement

East 15 Acting School is committed to providing applicants with a positive and informative audition experience, therefore we are keen to receive feedback from applicants. Should any applicant wish to offer feedback in relation to the audition process, they should send their feedback via email to the [Academic Administrator](#). It is, however, important to note that the audition fee cannot be refunded on the basis of negative feedback or an applicant being dissatisfied with the outcome of their audition. Applicant Experience Surveys are made available to applicants electronically after each audition.

10. Complaints and appeals

Applicants wishing to submit a complaint should refer to the [Undergraduate and Graduate Admissions Policy](#) documents which are published on the University of Essex website.