



East 15 Acting School

Admissions Agreement

This agreement is between East 15 Acting School (the University of Essex) AND the applicant named below:

Applicant Name	
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This agreement relates to admission to the following programme of study:

Course Title	
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In signing this agreement the applicant agrees the following:-

- To the terms and conditions of the [East 15 Admissions Process](#)
- To [pay](#) the [East 15 Course Deposit](#) by the deadline date stated in your formal offer letter
- To meet any academic conditions set by the University of Essex in your formal offer letter
- To meet the conditions of your offer as detailed in your formal offer letter from the University of Essex by the agreed deadline
- **Undergraduate Students Only:** To meet any deadlines as set by UCAS and making University of Essex/East 15 your Firm choice. Please note East 15 is not able to accept Insurance choice applicants.
- To provide any additional information or evidence required by the University of Essex in order to support admission to the school by agreed deadline.
- To register as a student on the named programme of study at East 15 Acting School during the registration period for the academic year as stipulated by East 15 Acting School.
- To immediately bring to the attention of the school any change of status in relation to admissions (for example, the intention to defer admission or withdraw).
- To pay Tuition Fees as set out below and to make suitable financial arrangements to enable payment of fees and expenses for the duration of the course.
- To abide by the East 15 Acting School [Professional Code of Conduct](#)
- To be bound by the [Regulations of the University of Essex](#)
- For East 15 Acting School to share the name of the successful applicants to BA Acting and BA Stage & Production Management with the Membership Co-Ordinator in order to support the Federation of Drama Schools Clearing process.

UG and PG applicants: if you require a Tier 4 visa to study in the UK, you must:

- Provide any additional documents or evidence requested by the University of Essex by agreed deadline.
- Provide evidence of an appropriate English Language test (if appropriate) as directed by the University of Essex.
- Comply with requests to provide additional evidence in support of Tier 4 sponsorship by agreed deadline.
- **PG applicants only:** pay £1000 of the first year tuition fee in advance of your CAS being issued (not required if a US Direct Loan has been agreed). Please note that this is in addition to your £300 E15 Course Deposit payment.

Please ensure that you read and fully understand the terms of this agreement (as set out above) and 'next steps' as detailed on the next page before signing this agreement.

Tuition fees:

A full schedule of Tuition Fees is available from the [University of Essex website](#).

Important deadlines:

Course Deposits and signed agreements must be submitted by the deadline stated in your offer letter. All other conditions of your offer must be met by 31 August 2019 or by the deadline stated in your official offer letter. Failure to meet these deadlines, or those set for you to supply information to support your application, will result in your offer being permanently withdrawn.

Undergraduate Students Only: You must meet any response deadline given by UCAS. Applicants whose offers are rejected by default due to a missed deadline will not have their offer re-instated.

If in any doubt, applicants should contact East 15 Acting School for advice.

Next steps:

- You should ensure that you have read and understood the [Terms & Conditions of the East 15 Admissions Process](#)
- All applicants firmly accepting their place at East 15 Acting School must pay the E15 Course Deposit of £300 by visiting www.essex.ac.uk/see/e15-payments by the deadline detailed in their offer letter. Failure to do so will result in East 15 Acting School rescinding their offer (in accordance with our [Terms & Conditions for Course Deposits](#)).
- Please complete, sign and email this agreement as a PDF or JPEG file to e15agreements@essex.ac.uk by the deadline detailed in your offer letter.
- Applicants to **BA Acting** or **BA Stage & Production Management** should read, sign and return the [Federation of Drama Schools Agreement](#) in addition to their East 15 Admissions Agreement. This should also be returned to e15agreements@essex.ac.uk.

Please be aware that we will be unable to progress your application unless we receive a signed Admissions Agreement and the E15 Course Deposit.

Declaration:

I, the applicant, have read and fully understand the terms of this agreement, the guidance documents and Terms & Conditions referred to herein. I thereby confirm that I understand that any offer of a place at East 15 Acting School is subject to the Terms & Conditions set out by East 15 Acting School, the [Undergraduate and Graduate Admissions Policies](#) of the University of Essex, and the admissions processes defined by East 15 Acting School.

Signature		Date	
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Please ensure this agreement is returned via email to e15agreements@essex.ac.uk