

East 15 Acting School

Admissions Agreement



Please ensure that you read and fully understand the terms of this agreement (as set out below) and 'next steps' as detailed on the next page before signing this agreement.

This agreement is between East 15 Acting School (the University of Essex) and the applicant named below:

Applicant Name	
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This agreement relates to admission to the following course of study:

Course Title	
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In signing this agreement the applicant agrees the following:-

- To the terms and conditions set out in the [East 15 Acting School Admissions Process](#)
- To provide evidence that you have met the conditions of your offer, including [payment](#) of the [East 15 Acting School Course Deposit](#), by the deadline stated in your formal conditional offer letter from the University of Essex.
- **Undergraduate Students Only:** To meet any deadlines set by UCAS and making University of Essex/East 15 Acting School your Firm choice. Please note East 15 is not able to accept Insurance choice applicants.
- To provide any additional information or evidence required by the University of Essex in order to support admission to East 15 Acting School by any stated deadline.
- To register as a student on the named course of study at East 15 Acting School during the registration period.
- To immediately bring to the attention of East 15 Acting School any change of status in relation to admissions (for example, the intention to defer admission or withdraw).
- To pay tuition fees as specified in your offer letter and to make suitable financial arrangements to enable payment of fees and expenses for the duration of the course.
- To abide by the East 15 Acting School [Professional Code of Conduct](#)
- To be bound by the relevant [Regulations of the University of Essex](#)
- Successful applicants to East 15 Acting School's BA Acting and BA Stage & Production Management to share the name with the Membership Co-Ordinator in order to support the Federation of Drama Schools Clearing process.

Applicants who will require a Tier 4 visa to study in the UK must:

- Provide any additional documents or evidence requested by the University of Essex by any deadline.
- Provide evidence of an English Language test accepted by the University of Essex if requested, by the stated deadline.
- Provide additional documentation to support the Tier 4 sponsorship if requested, by the stated deadline.

Tuition fees:

The tuition fee for your first academic year is confirmed in your offer letter, further details regarding fees and funding is available from the [University of Essex website](#).

Deposit and Important deadlines:

The East 15 Acting School Course Deposit of £300 should be paid and the signed Admissions Agreement returned by the deadline stated in your formal offer letter. East 15 applicants are exempt from needing to pay the £1000 [tuition fee deposit](#) to the University of Essex.

All other conditions of your offer must be met by 31 August 2020 or by the deadline stated in your official offer letter. Failure to meet these deadlines, or any set for you to supply information to support your application, will result in your offer being withdrawn.

Undergraduate Students Only: You must meet any reply deadline given by UCAS. Applicants whose offers are rejected by default due to a missed deadline may not have their offer re-instated.

Next steps:

- You should ensure that you have read and understood the [Terms & Conditions of the East 15 Acting School Admissions Process](#)
- All applicants firmly accepting their place at East 15 Acting School must pay the East 15 Acting School Course Deposit of £300 by visiting www.essex.ac.uk/see/e15-payments by the deadline detailed in their offer letter.
- Sign and return this Admissions Agreement as a PDF or JPEG file to e15agreements@essex.ac.uk by the deadline detailed in your offer letter.
- Applicants to **BA Acting** or **BA Stage & Production Management** should read, sign and return the [Federation of Drama Schools Agreement](#) in addition to this Admissions Agreement. This should also be returned to e15agreements@essex.ac.uk.

Declaration:

I, the applicant, have read and fully understand the terms of this agreement, the guidance documents and Terms & Conditions referred to herein. I thereby confirm that I understand that any offer of a place at East 15 Acting School is subject to the Terms & Conditions set out by East 15 Acting School, the [Undergraduate and Postgraduate Admissions Policies](#) of the University of Essex, and the admissions processes defined by East 15 Acting School.

Signature		Date	
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Please ensure this agreement is returned via email to e15agreements@essex.ac.uk